



November 2025 Special General Meeting (SGM) Minutes

Monday 24 November 2025

Yukeembruk Village Hall, ANU Campus, ACTON, ACT

Attendance: See separate attendance register.

Apologies: None received.

The President, Mr Riley Hawke, commenced the meeting at 6:10pm.

WELCOME AND APOLOGIES

Mr. Hawke welcomed everyone to the meeting and acknowledged the traditional custodians of the land on which the meeting took place and paid respect to elder's past and present.

No apologies were received

Mr. Hawke gave an overview of the lead up to the Special General Meeting (SGM) explaining in August 2024, the ANU Sport Board commenced a comprehensive process to mitigate business risks through constitutional reform, focusing on membership structure and organisational governance. This included multiple rounds of community consultation, expert legal review, and redrafting of the constitution. Although the March 2025 Special General Meeting did not achieve the required 75% majority for adoption, subsequent feedback sessions informed further revisions.

The Board reaffirmed its commitment in July 2025, and additional consultations and education sessions were held in October and November. Mr Hawke expressed the Board's confidence in the final proposed constitution reflecting member feedback, alignment to legislative requirements, and support of ANU Sport's mission.

Mr. Hawke advised that six separate motions, each addressing different clauses of the constitution, will be voted on at the meeting, as outlined in the explanatory document provided at registration. He noted that if Motion 1 and/or Motion 6 do not pass, minor adjustments will be required to the constitution to ensure the document includes all the required clauses.

Mr. Hawke advised some minor grammatical changes had been made to the constitution since the notice of SGM was published.

NOTED

Prior to commencing the voting process, Mr. Hawke proposed a motion to use a ballot to vote on each motion during the meeting as per section 33.2 of the current constitution.

Motion to use a ballot to decide on the resolutions of tonight's meeting as per section 33.2 of the current constitution

Mover: Mr Riley Hawke

Second: Ms. Monique Manning



Outcome: Approved by a show of hands

Mr. Hawke confirmed all attendees had received a ballot paper at registration. Mr. Hawke spoke through the process to be adopted for the remainder of the meeting and the voting process.

Mr. Grant Warner raised a point of order, expressing concern that the current constitution requires approval of the previous ANU Sport Annual General Meeting minutes, which were not included in the agenda for the Special General Meeting. He requested this be noted in the minutes. Mr. Hawke clarified that the Board's interpretation of the clause is that AGM minutes are approved at each subsequent AGM.

Mr. Brett Graham asked whether amendments to the proposed changes could be moved from the floor. After discussion, it was confirmed that minor amendments may be accepted provided they do not alter the fundamental purpose of the clause. No substantive changes can be made. The presiding Member of the SGM will determine whether any amendments comply with the Incorporations Act.

MOTION 1: to accept the proposed changes to clauses 1,2,3 and 4 as written in the proposed constitution.

Mr. Warner raised concern with the documents provided when the notice of the SGM was issued and how notice of the meeting was made. Mr. Warner expressed he did not believe ANU Sport was compliant with legislation or the current Constitution and therefore the vote cannot take place.

Mr. Michael Hamill made a statement opposing Mr. Warner's interpretation stating he understands what he is voting for and what is meant by the documents. Mr. Hamill asked his statement to be noted in the minutes.

Mr. Warner reiterated his concern that the final version of the constitution being voted on had not been made available to members. A member noted that the document is available on the ANU Sport website and that the version provided at the meeting was for ease of review. Ms. Kathleen McCaskie confirmed that the final constitution is accessible on the ANU Sport website.

Mr. Hawke thanked Mr. Warner for his contribution to the discussion and noted as per the standing orders his 3 minutes had lapsed. Mr. Hawke explained the Board is comfortable they have complied with the process outlined in the ANU Sport constitution, the Associations Incorporation Act (the Act) as well as with legal and professional advice received.

A member asked if an individual motion did not pass, how would that impact the remainder of the constitution. Ms. McCaskie explained that the clauses have been grouped to minimize changes if some motions fail. She noted that Motions 1 and 6 are interdependent, while all other motions 2 to 5 can be voted on independently. This grouping was intentionally designed based on community feedback following the SGM in March 2025.



A member asked about the procedure for notifying current ANU students, noting they had not personally received an email notice. Mr. Hawke explained that, in accordance with the relevant clause, notice was posted outside ANU Sport and on notice boards across the ANU campus. Ms. McCaskie added that this is a current challenge ANU Sport is seeking to address through proposed changes to the membership structure in the new constitution.

No more questions were raised. Mr. Hawke again provided the wording of Motion 1: to accept the proposed changes to clauses 1,2,3 and 4 as written in the proposed constitution

MOTION 2: To accept the proposed changes to clauses 5, 6, 7, 8, 9 and 10 as written in the proposed constitution.

Motion 2 covers membership of and affiliation to the association. Mr. Hawke gave a brief overview of the reason for these proposed changes.

Mr. Warner raised concerns regarding the wording of Clause 6.1.a.iii and Clause 7.1. Ms. McCaskie read the proposed wording of these clauses to ensure members understood the discussion, then compared them to the model rules, noting they are identical except for an additional sentence referencing terms and conditions, policies, and procedures, which is consistent with the current constitution. She advised that the key decision is whether to use the wording 'supports,' 'will abide by,' or an alternative.

Discussion took place around the clause wording. Mr. Hawke informed Mr. Warner as per the standing orders his 3 minutes has lapsed.

A member asked about the Board's authority to suspend a membership. Mr. Hawke explained that the Board currently reviews and approves new memberships, and any decision not to approve would involve detailed discussion. Ms. McCaskie provided an example, noting that if a member were suspended from a Residential Hall, the Board has a duty of care to consider suspending that individual under a no-fault standdown to protect the wider community. She further explained that, if the proposed membership changes are adopted, the membership policy and member protection policies will be updated accordingly.

Mr. Warner proceeded to explain his interpretation of the Board's authority to suspend a membership. Mr. David Cocking proposed a motion that the member (Mr. Grant Warner) be no longer heard. Mr. Hawke called for a seconder. Mr. Michael Hamill raised his hand to second the motion.

Mr. Warner then chose to speak against the proposed motion stating his right to be heard and that denying this would not constitute a fair meeting. Mr. Warner proceeded to give the meeting a brief overview of his personal concerns with the ANU Sport Board and his recent grievances.

Motion that the member (Mr. Grant Warner) will no longer be permitted to speak

Mover: Mr David Cocking

Secunder: Mr. Michael Hamill

Ballot vote, over 51% of the meeting must vote yes to pass

Outcome: Approved. Yes 31, No 9, Abstain 2.



Mr. Hawke announced to the meeting the proposed motion has been passed.

For clarity, Mr. Hawke outlined the process for the remainder of the meeting. Each motion will be presented in turn, with questions taken from the floor. Voting on all motions will then occur via a secret ballot. It was also confirmed that if a member wishes to leave the meeting early, they may place their ballot paper in the ballot box prior to the end of the meeting.

Mr. Hawke called for any additional questions relating to motion 2.

A member asked if any discussion had taken place with the Student Services Council on how the changes to the membership structure may affect the SSAF funding. Ms. McCaskie confirmed she has spoken with the Deputy Vice Chancellor (Academic) and the Director of University Experience and under the proposed changes all students will be provided opportunities to engage with ANU Sport free of charge, however the Membership will be via an opt in process rather than blanket coverage. Mr. Ian Moes (ANU Sport Treasurer) confirmed ANU Sport has no expectation that the change of membership structure would impact SAFF funding.

MOTION 3: To accept the proposed changes to clauses 11, 12, and 13 as written in the proposed constitution.

Motion 3 covers Disputes, Discipline and Appeals

Mr. Hawke called for questions or comments. None received.

MOTION 4: To accept the proposed changes to clauses 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25 and 26 as written in the proposed constitution.

Motion 4 covers Board and CEO

Mr. Hawke called for questions or comments

A member noted a typo in the explanatory document and ballot paper, number 21 is listed twice, and number 22 is not included. It was confirmed no changes are proposed to clause 21 and this was done in error, and each member may amend their ballot paper.

No questions received.

MOTION 5: To accept the proposed changes to clauses 27, 28, 29, 30, 31, 32 and 33 as written in the proposed constitution.



Motion 5 covers meeting of members.

Mr. Hawke called for questions or comments. None received.

MOTION 6: To accept the proposed changes to clauses 34, 35, 36, 37 and 38 as written in the proposed constitution.

Motion 6 covers Finances, Records and Winding up

Mr. Hawke called for questions or comments.

Mr. Lachlan Bailey asked what the process was in developing the standing order published for this meeting. Mr. Hawke explained the standing orders are a policy under the ANU Sport Governance Framework and were created by the Governance, Risk and Safeguarding Subcommittee and adapted from UniSport Australia and Australian Parliament.

Mr. Brett Graham requested clarification on if the vote today is on the proposed constitution posted online in November, the constitution as currently posted online or as indicated by the explanatory document handed out at registration. Mr. Hawke confirmed if the motions are successful the final version will be the version currently online.

Discussion took place around the wording of Clause 6.1.a.iii and Clause 7.1. A motion was sought to change the wording of Clause 6.1.a.iii to 'will abide by' and Clause 7.1 'by the due date' by Mr. Graham and Mr. David Purpose. It was then confirmed that this motion was not required as the changes proposed are in the final version of the constitution posted online.

Mr. Hawke called for any last questions or comments. None received. Mr. Hawke then invited guests to place their ballot papers in the ballot box for two ANU Sport staff members to count.

Mr. Hawke advised the meeting the Motion results were as follows:

Motion 1: yes 37, no 5

Motion 2: yes 38, no 4

Motion 3: yes 37, no 5

Motion 4: yes 38, no 4

Motion 5: yes 37, no 5

Motion 6: yes 39, no 3



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Mr. Hawke confirmed all motions passed having achieved the 75% majority required under the constitution, thanked all members for their contribution over the past 18 months. The meeting was formally closed at 7.07pm.