



ANU Sport & Recreation Association Inc.

The Australian National University
19 North Road
Acton ACT 2601

T: 02 6125 2273 | F: 02 6247 2572

sport@anu-sport.com.au | www.anu-sport.com.au

2025 Annual General Meeting (AGM) Minutes

Wednesday 28 May 2025

Yukeembruk Village Hall, ANU Campus, ACTON, ACT

Attendance: See separate attendance register

Apologies: Mr Neil Parsons

The President, Ms. Jacqui Williams, commenced the meeting at 6:01 pm

ITEM 1 WELCOME AND APOLOGIES

Ms. Williams opened the meeting at 6.02pm introducing herself as the President of the Board and thanked everyone for taking the time to attend. Ms. Williams made an acknowledgement of country on behalf of ANU Sport.

Ms. William explained she is the current elected President of the Board. As per clause 20.5 of the constitution, she has reached the maximum term of service on the board, so has not stood for re-election. She will chair the meeting tonight until the ratification of the new board (agenda item 4). At this point, Ms. Williams will hand over to Mr. Hawke who is the current Vice President and an ongoing board director to chair the remainder of the meeting as per cause 31.1 of the constitution.

Ms. Williams explained the AGM is focused on the period from 1 January to 31 December 2024. As per clause 27 of the constitution, the purpose of this meeting is for the members to:

- Confirm the minutes of general meetings held since the last annual general meeting;
- Ratify the annual reports and financial statements of the organisation;
- Confirm the election result of the Directors elected to the Board to manage the affairs of the organisation until the next AGM; and
- resolve any other matters relating to the affairs of the organisation as notified to the CEO at least 10 days before the AGM – none have been received.

Ms. Williams informed the group that before a resolution is put forward for a vote on each agenda item, members will have an opportunity to speak or ask questions. To ensure the meeting can be managed in an orderly way, members will be afforded two minutes to share their comments or ask questions.



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Members were asked if they wish to speak, to make their way to the front of the room to address the meeting at the lectern using the microphone and state their name for the purpose of accurate recording of the minutes. The Board and CEO will then have 2 minutes to respond and may take any questions on notice and respond after the meeting.

Ms. Williams noted non-members were welcome to observe the meeting. As per clause 11 of the constitution, only members have the right to speak and vote during the meeting.

NOTED

ITEM 2 A. MINUTES FROM THE 2024 AGM

Ms. Williams noted the minutes from the 2024 Annual General Meeting were approved at the Special General Meeting held in March 2025.

B. MINUTES FROM THE 2025 SGM

Ms. Williams asked for the minutes from the March 2025 Special General Meeting to be moved.

The minutes from the March 2025 Special General Meeting were approved.

AGREED BY CONSENSUS

MOVED BY: Ian Moes

SECONDED BY: Ben Hoffman

ITEM 3 PRESENTATION OF REPORTS

• **President's Report**

The President, Ms. Williams, presented her report – a full copy of which is provided in the annual report.

Ms. Williams thanked all the members and volunteers for their ongoing support, highlighting that 2024 was a successful year, marked by high participation rates and achievements across various programs and competitions. Ms. Williams highlighted the success of the Interhall program and UniSport Nationals which was held in Canberra in 2024. Ms. Williams acknowledged all the staff and volunteers who assisted, resulting in our best results ever with 16 podium finishes and the recipient of the John White Spirit Award.

Ms. Williams acknowledged Ms. O'Mahony time as CEO of ANU Sport over the past 7 years and thanked her for significant contributions to the organisation. Ms. Williams acknowledged the



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appointment of Ms. McCaskie into the CEO role and congratulated her on contribution in continuing to drive the organisation forward.

Ms. Williams highlighted several new initiatives to diversify the organisations offerings and foster financial sustainability including the new Pilates studio, level 3 training passes, and Adecco Training partnership.

Two new governance activities were highlighted in the club incorporation project, and the ANU Sport constitution review. Both initiatives seek to support the ongoing success and sustainability of ANU Sport and our clubs, aiming to enhance our governance practices and promote positive, safe and fair engagement with ANU Sport.

Ms. Williams mentioned Mr. Hawke will provide a brief update on the finances shortly and acknowledged the management team, Board, the Finance and Audit subcommittee, and the University for their valuable contributions and support to achieve the healthy surplus posted in 2024. Ms. Williams made special mention of Mr. Painting for his significant contribution.

Ms. Williams thanked Mr. Parsons for his incredible 30 years of service on the ANU Sport Board including 24 years as treasurer and wished in all the best with his newfound free time.

Ms. Williams also thanked the appointed directors whose appointments concluded as Directors at tonight's AGM in Mr. McLean, Ms. Lloyd, Mr. Ceravolo and Ms. Kahlefeldt.

Ms. Williams spoke of her nine years on the ANU Sport Board thanking members and encouraging them to continue to engage and make improvements to the community. Ms. Williams made special mention of the CEO's she has worked with during her time in Mr. Mick Brady, Ms. Katrina O'Mahony and Ms. Kathleen McCaskie and felt confident in the management and board into the future.

Ms. Williams lastly thanked all the members of the ANU Sport Community.

Ms. Williams asked if there were any questions from the floor.

There were no questions from the floor.

Round of applause.

- **Treasurer's Report**



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The Vice President, Mr. Hawke., presented the Treasurer's report on behalf of Mr. Parsons – a full copy of which is provided in the annual report.

Mr. Hawke noted a strong financial performance in 2024, with a surplus of \$656,227 observing the continuation of good financial performance of previous years.

M. Hawke highlighted the organisation continues to face historical challenges from the effects of COVID and lower international student numbers, in addition to aging facilities and the ever-changing landscape within the University.

ANU Sport engaged a new auditor, Nexia Australia, to conduct the financial audit for 2024, in accordance with good financial practice. The full financial statements can be found commencing on page 65, with the most relevant pages being 68 and 69. Page 68 highlights the key areas of income and expenditure, and page 69 highlights the Associations assets and liabilities.

A significant portion of the surplus can be attributed to the \$295,571 of additional SSAF received, which was specifically allocated to facilities enhancements and upgrades like the reformer Pilates studio. ANU Sport also received \$132,069 additional facility hire revenue from a camp held on campus over Christmas and New Year and hosting the UniSport Nationals.

There was also considerable saving across expense lines, including a considerable reduction in the cleaning costs, efficiencies in subscriptions and bank charges, a cost of goods (retail costs).

Currently, the Association has approximately \$5.5M in cash reserves, with \$4.25M is currently sitting in Term Deposits that will mature over the next six months.

There are several capital projects, such as the renovation to South Oval pavilion, that the Association has made a commitment to fund, and remains committed to funding. The Association has been able to progress several smaller projects in 2024, such as the new pontoon for the rowing shed, new gym and cardio equipment, new foyer, and the fit-out for the new Reformer studio.

ANU Sport continues to acknowledge the valuable role our Clubs play in delivering for our community. In 2024, \$231,706 of cash grants were paid to the Club community, in addition to the significant facility hire subsidies we continue to offer our Affiliated Clubs.

ANU Sport was also able to provide \$25,000 of grants to Elite students Athletes in addition to significantly subsidised costs for student's participation in social sport, interhall sport, and UniSport Nationals.



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Mr. Hawke thanked CEO Kathleen McCaskie, General Manager's Jonathon Painting and Ryan Davies, and entire ANU Sport team for their outstanding energy and skill. A special thank you was made to Jonathon Painting who has recently relocated with his family to Albury for his brilliant work as Finance Manager.

Mr. Hawke asked if there were any questions from the floor.

No questions were received.

- **CEO's Report**

The CEO, Ms. McCaskie, presented her report - a full copy of which is provided in the annual report.

Ms. McCaskie thanked Ms. Williams and Mr. Hawke for their reports and their kind words.

Ms. McCaskie reflected on the remarkable achievements and milestones reached by the ANU Sport team and the community. In addition to achieving the significant surplus of \$656,227, the team was dedicated to enhancing infrastructure, governance, and overall experience for members.

Ms. McCaskie spoke to ongoing capital development freeze on facilities, and through improved relationships with the ANU Campus Environment team, the team focused on upgrades and enhancement of the existing facilities.

Ms. McCaskie gave an overview of the two key project successes commencing in 2024 including partnering with UniSport and Adecco Recruitment to deliver pre fitness assessments for the Australian Defence Force, and launching our new state-of-the-art reformer Pilates studio, which has been well received by members. ANU Sport is pleased to be in a financial position to offer significantly reduced rates to the student community to access reformer Pilates.

2024 was the first year of ANU Sport managed and delivered the renewed Interhall Sport program, aimed at fostering community and healthy competition between Residential Colleges. Ms. McCaskie Congratulated Bruce Hall for winning the Sports Shield in 2024.

The ANU UniSport Nationals team was our largest contingent in recent history with over 350 students participating in over 20 different sports throughout the year. While there were plenty of on field successes including seven (7) gold medals, three (3) silver medals and six (6) bronze medals, Ms.



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McCaskie was extremely proud of the team for winning the John White Spirit Award, for the University displaying the most outstanding spirit and best sportsmanship across the Nationals competitions in Canberra.

Ms. McCaskie noted the Affiliated Clubs continue to represent ANU Sport and the University proudly, with increased membership numbers and numerous premierships and podium finishes across the Clubs and grades. Many of our Clubs also had significant achievement outside the traditional sporting landscape, including regular training, a variety of social activities, and trips to explore the vast landscapes around Australia.

Ms. McCaskie remarked on the operational and governance efficiencies that continue to be a priority for the organisation. It is through the ongoing diligence of the team that we have been able to achieve the healthy surplus of over \$650,000 achieved through exceptional management of expenditure and growth in programs.

Ms. McCaskie expressed gratitude to the ANU Sport team and the broader community for their hard work and dedication to our purpose. Ms. McCaskie reflected on her time as CEO and the privilege of succeeding in Katrina's footsteps, continuing her exceptional legacy and leading the organisation in the second half of the year. Ms. McCaskie thanked Ryan Davies and Jonathon Painting, her General Manager's for their support and leadership within the organization. A further thank you was extended to the entire ANU Sport team for their ongoing commitment to their roles and the wider purpose of the organisation.

To the ANU Sport community, Ms. McCaskie thanked them for their passion, engagement and ongoing commitment to the enhancement of our community.

Lastly Ms. McCaskie thanked the Board for their exceptional leadership and strategic oversight to ensure the ANU Sport continues to remain the custodians of sport, wellbeing and physical activity on campus. Ms. McCaskie particularly thanked the outgoing President Jacqui Williams, and outgoing Treasurer Neil Parsons, both who have reached their maximum term on the Board for their significant contributions to ANU Sport with a combined 40 years of commitment. Their guidance will be missed, and she is confident in continuing the momentum in the coming year and providing exceptional facilities and services for all members.

Ms. McCaskie asked if there were any questions from the floor.

No questions were received.

The President, Ms. Williams called for the reports to be accepted.



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AGREED BY CONSENSUS

MOVED BY: David Luchetti

SECONDED BY: Gen Livingstone

ITEM 4 RETURNING OFFICER'S REPORT

Ms. Williams gave an overview of the election process and introduced the Returning officer, Ms. Roff.

The Returning Officer, Ms. Roff, presented her report relating to the nominations and elections of the 2025 ANU Sport Board.

Ms. Roff's report highlighted the election process undertaken, and that this year three ANU Sport Board general member positions were up for election. Nominations were open from 9am Thursday 24 April and closed on 5pm Wednesday 30 April 2025. At the close of the nomination period, nine nominations were received for the three general board member positions. In accordance with 6.1 of the Electoral Regulations, it was determined through the nomination verification process that one nomination was ineligible to stand for election to the ANU Sport Board.

The remaining eight nominees were verified and eligible to stand for election. In accordance with clause 3.3 of the Electoral Regulations. In accordance with Part 2 of the Electoral Regulations, a secret ballot poll was held to determine the nominees elected to the Board. The secret ballot poll was conducted using the ANU Sport online system, UniOne. The polling period was open at 9am on Tuesday 6 May and closed at 5pm on Thursday 8 May. At the conclusion of the polling period, 459 votes had been cast using the online system. Of these, 63 were determined to be ineligible. The total number of eligible votes were 396.

The voting method for this election, as outlined in schedule 1 of the Electoral Regulations was first past the post.

The nominees with the highest number of votes who are now elected to the three general Board positions were:

- Ms. Meilani Whittle
- Mr. Michael Blacksell
- Mr. Ian Moes

Ms. Roff declared that she was wholly satisfied that the nomination and election processes were conducted in a fair and proper manner in accordance with the ANU Sport Election regulations, approved by the Board on 14 April 2025, and recommended that these results are ratified by members here at the AGM this evening.



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The President called for the Returning Officer's Report and the election results to be accepted.

AGREED BY CONSENSUS
MOVED BY: Jack Meehan
SECONDED BY: Caitlin Grant

Ms. Williams handed over chairing of the meeting to Mr. Hawke.

ITEM 5 LIFE MEMBERSHIP NOMINATION

No life membership nominations were received.

ITEM 6 OTHER BUSINESS

Update on ANU Sport Constitution Reform by Mr. Ian Miller

Mr. Miller remains a continuing Board Director and was previously on the Governance and Risk subcommittee, who led the Constitution Reform project on behalf of the Board. Mr. Miller acknowledged that at the SGM, while the majority of members in attendance at the SGM who voted were in support of the constitution reform, the vote did not receive the 75% majority vote. Further consultation had been open to the community, with feedback from members received through meetings and via email. All feedback received will be considered by the new Board ahead of further consultation with the community before presenting an updated version of the constitution for approval. Overall, the membership has been accepting of the changes to align with legislative requirements and governance best practice, and there is general disagreement with changing the membership structure. It is expected the project will take 3 – 6 months, aiming to complete by the end of the calendar year.

The Board welcomes open discussions and encourages the membership to engage with the process for the best outcome for ANU Sport and the community.

Asked for questions. None.

Note: no other items received.

ITEM 7 CLOSE

Mr. Hawke closed the meeting at 6.32pm