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ANU SPORT INTERNATIONAL TRAVEL GRANT GUIDELINES – ANU SPORT

1. Student Athlete Eligibility

- Funding for representative support is only available to students who are enrolled at the Australian National University (ANU) at the time of participating in the event for which they are applying to receive funding.
- For students in their final year of study, based on the two rounds of graduation (1st and 2nd semester) students are only eligible to receive the funding grant if the event for which they are requesting to receive funding, is scheduled for the same semester for which they are due to graduate.
- Proof of enrolment is provided to ANU Sport.
- An exception will be made for students who are selected to compete at the Australian endorsed event where the guidelines, as set by Australian University Sport, will be adhered to.
- Funding support is only available to students of the ANU who are selected to represent Australia by a National Sporting Organisation or Australian University Sport, in an underage or open/senior team.
- Retrospective funding will be at the discretion of ANU Sport and will only be granted under extenuating circumstances.

2. Application Process - International Travel Grant

- The ANU student completing the application for the International Travel Grant, will need to complete and submit the online application, available on the ANU Sport website.
- The ANU student completing the application for International Travel Grant, will need to read the online Applicant Guidelines, available on the ANU Sport website.
- The ANU student making application for International Travel Grant is required to read the online Agreement template, available on the ANU Sport website.
- Upon submission of an International Travel Grant application, and if applicant is eligible to receive grant, ANU Sport will make contact with student to arrange a meeting time to discuss the Agreement requirements.

3. Application checklist:

Applicants are to ensure the following documents are included and attached with

their application:

- breakdown of total expenses for participation in event for which you are applying to receive funding, provided by National Sporting Organisation or International Federation
- confirmation of selection letter – the official letter from the National Sporting Organisation or from Australian University Sport
- proof of enrolment.

4. Meeting

ANU Sport will meet with the eligible applicants to discuss:

- any issues or questions relating to the application process
- requirements as per the Agreement in particular
- details of involvement in promotional activities (appendix A) and the student's availability for such events
- apparel – providing sizing for ANU Sport uniform
- player profile and photograph – this template will be emailed to student immediately after meeting
- reporting requirement as per Agreement (appendix B).

5. Club Affiliation

Those students who are not ANU Sport affiliated Club members will not be automatically eligible for full funding.

To receive the full funding amount under this program, students who elect to play for club other than ANU may be required to undertake some or all of the following activities. This does not include students for which there is no ANU club associated with their sport, or where it is not practical to compete for the ANU Club due to standard of competition or higher honours etc.

One or more activities that you may be involved in include:

- Participation at University Games
- Participation in Intersport competitions
- Running coaching sessions, for your own sport or other (where possible), with teams from the following programs:
 - University Games
 - Club
 - Intersport
- Any other involvement, aside from coaching, with any of the above programs, example:
 - Talk about goal setting, pre-game and tournament preparation etc.
 - Assistance with running a 'come and try' day or similar
 - Club activities

6. Sponsorship/grant funding from other sources

Funding is not intended to substantially cover the total costs of participation; rather it is awarded as a token of encouragement and support to assist with the costs.

Additionally, in circumstances where other funding is available to the individual, the International Travel Grant assistance may only be proportionately available. This will be at the discretion of ANU Sport.

7. Funding

Maximum Funding Available is \$1000

Funding provided is done so at the discretion of ANU Sport and is allocated following the guide below. The ANU Sport budget for Athlete Support is finite. In an effort to ensure all athletes requiring support for international competition are fairly funded limitations to funding apply.

- Funding is for travel costs only
 - Flights
 - Accommodation
 - Internal Travel
- Funding is limited to 70% of eligible costs for athletes with a total out of pocket expense of \$2000 or less
- Funding is limited to 80% of total travel costs for athletes with between \$2001 and \$5000 total out of pocket expenses.
- Athletes with a total out of pocket expense in excess of \$5000 are eligible for 100% of eligible costs.
 - Out of pocket expenses are only the funds required to be paid by the athlete. Any costs covered by the NSO, Event Organiser, Sponsor or other source of funding are excluded from total out of pocket expenses.

TOTAL COST OF INTERNATIONAL TRAVEL	TOTAL 'OUT OF POCKET' EXPENSE	% OF FUNDING AVAILABLE	FUNDING AMOUNT \$
\$1000	\$2000 or less	70%	\$700
\$1000	\$2001 - \$5000	80%	\$800
\$1000	\$5001 or more	100%	\$1000

Pro-rata funding may apply when an exceptional number of applicants are applying, and the budgeted allocation will be exceeded if all applicants are allotted maximum funding. This will be at the discretion of ANU Sport. Conversely if adequate budget is remaining at the end of the funding period, surplus funds may be distributed to athletes post event.

APPENDIX A: ANU STUDENT ATHLETE PROMOTIONAL ACTIVITIES

Including but not limited to:

1. **University Recruitment (Open Days and events promoting the ANU)**
 - Open Days
 - O Week
 - Bush Week
 - University Games
2. **ANU Sport Publications**
 - Newsletter – student profile or similar
 - Post-competition report
 - Website
 - Any other promotional and marketing material
3. **ANU Media and Communications**
 - Example - Strategic Communications and Public Affairs may be interested in running a story
 - Newspaper article including photograph
 - Television
 - Social media channels – facebook, twitter, instagram
4. **Coaching Sessions**

Delivering coaching sessions, for your own sport or other (where possible), with teams from the following ANU Sport programs:

 - University Games
 - Club
 - Intersity
5. **Any other involvement, aside from coaching, with any of the above programs**

EXAMPLE: Talk about goal setting, pre-game and tournament preparation etc.
Assistance with running a gala day or similar
6. **ANU Sport Events**
 - Blues Awards
 - Other sports awards nights/events

APPENDIX B: POST COMPETITION REPORT

As part of the International Funding Grant Agreement, recipients of the grant will be required to provide ANU Sport with a written report (no longer than 300 words). This report will be used by ANU Sport for promotional and marketing materials on their website and through social media channels.

As a guide, the following topics can be included in your report:

- Tournament result
- Account of team performance
- Account of your personal performance
- Cultural interactions you may have experienced
- Something new that you encountered
- Any challenges, sporting or personal, that you experienced during the event
- Most memorable aspect of trip
- Any motivating factors that will inspire you to pursue your sporting goals with more intensity than ever?

It would be greatly appreciated if you could attach a photograph/s from your travels, these can be related to any part of the trip including action shots and/or sightseeing ventures.